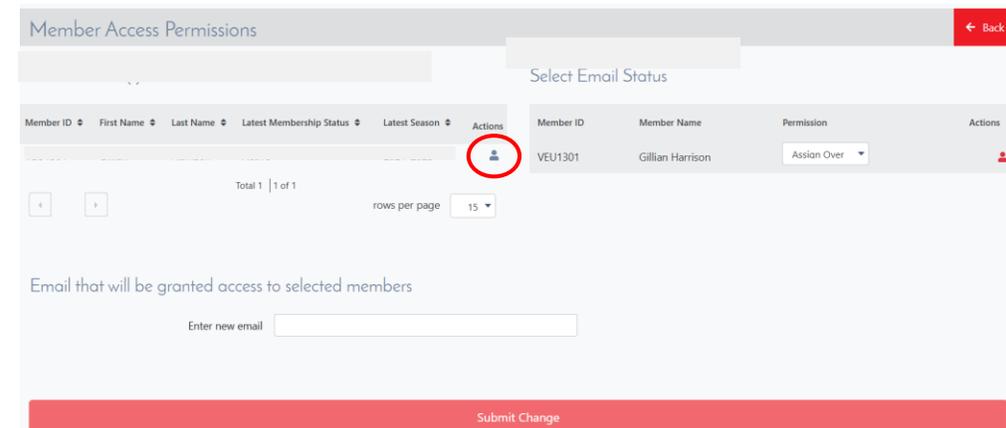
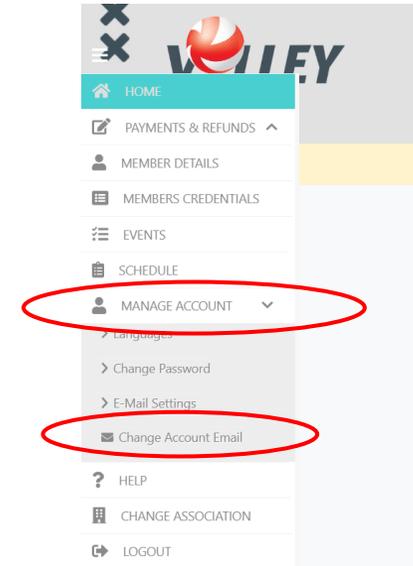


How to guide

How to Release a Child Account

Releasing a Child Account

- Log in to your individual account by clicking [here](#).
- On the top left corner of the homepage, click  the three vertical line icon.
- Click 'Member Account' from the list.
- To release the account, you have to simply update the username/account email to your child's email address.
 - Click 'Change Account Email' from the drop-down list.
 - On the next page, click  next to the member's name whose email associated with the account you want to update.
 - In the permission, choose 'Assign over' if you want to give all access to the new email address.
 - Enter the new email address.
 - Click 'Submit Change'.



- Click 'Manage Account' from the list.
- To update the password:
 - Click 'Change Password' from the drop-down list.
 - On the next page, click 'Change Password'.
 - Create a new password and save.

